

GREEN TOWNSHIP BOARD OF EDUCATION
AGENDA
Regular Meeting
March 16, 2022

Time: 7:00 p.m.

Place: Green Hills School - Library

I. CALL TO ORDER

A. FLAG SALUTE

B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2024	
Mrs.	Marie Bilik	2023	
Mrs.	Ann Marie Cooke	2024	
Mr.	Scott Guzzo	2022	
Dr.	Noah Haiduc-Dale	2022	
Ms.	Kristin Post	2024	
Mr.	Rob Strasser	2022	
Ms.	Holly Roller	2022	
Dr.	Melissa Van Blarcom	2023	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino		

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

II. INTRODUCE THE PRELIMINARY 2022-2023 BUDGET

ADOPTION OF THE TENTATIVE BUDGET

2022-2023

DISTRICT NAME: Green Township School District

BOE MTG DATE: March 16, 2022

Adoption of Tentative Budget

2022-2023

BE IT RESOLVED that the tentative budget be approved for the 2022-2023 School Year using the 2022-2023 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2022-2023 Total Expenditures	\$13,375,989	\$180,134	\$142,419	\$13,698,542
Less: Anticipated Revenues	\$3,083,584	\$180,134	\$48,419	\$3,312,137
Taxes to be Raised	\$10,292,405	\$0	\$94,000	\$10,386,405

And to advertise said tentative budget in the NJ Herald in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the library at Green Hills School, New Jersey on April 27, 2022 at 7:00pm for the purpose of conducting a public hearing on the budget for the 2022-2023 School Year.

Travel and Related Expense Reimbursement

2022-2023

WHEREAS, the Green Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$15,000 for all staff and board members.

**Motion..... Second.....
/Roll Call/**

III. CORRESPONDENCE

IV. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

V. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. BOARD PRESIDENT’S REPORT - Mrs. Bilik

D. SUPERINTENDENT’S REPORT - Dr. Cenatiempo

Discussion of COVID-19 Protocols

HIB

Drills:

2/18/22 Active Shooter Drill

2/26/22 Fire Drill

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

VI. DISCUSSION ACTION ITEMS

VII. BOARD BUSINESS - Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of February 16, 2022. (Attachment)

Motion..... Second.....
/Roll Call/

2. Executive Session of February 16, 2022

Motion..... Second.....
/Roll Call/

B. Motion to accept the HIB Report for the month of February 2022.

Motion..... Second.....
 /Roll Call/

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMITTEE REPORTS

A. CURRICULUM - Dr. Noah Haiduc-Dale, Chairperson

1. Motion to approve the Nonpublic IDEA Services Agreement with Sussex County Educational Service Commission. (attached)

Motion..... Second.....
 /Roll Call/

2. Motion to approve the following professional development requests:

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Kyle Mirena	NJ Science Con 2021	Princeton Marriott at Forrestal 100 College Road East Princeton, NJ	10/19- 20/21	Mileage - 228 miles @ \$0.35 = \$79.80
David Miller	Monthly Meetings of the NJ Buildings & Grounds Association	Holiday Inn Budd Lake 1000 International Drive Budd Lake, NJ 07828	3/15/22 4/19/22 5/17/22	No Cost
David Miller	Monthly Meetings of the NJ Buildings & Grounds Association	TBD - by invite only	6/14/22	No Cost
Karen Constantino	NJASBO- Annual Conference	Ocean Casino Resort 500 Boardwalk Atlantic City, NJ 08401	6/7-10/22	Registration - \$275 Hotel - \$237 Mileage: 302 miles @ \$0.35 = \$105.70 Meals - daily allowance

Alyssa Murphy, Brianna Colianni, Laura Haugk, Karen Smith, Kim Ervey	Dyslexia: Help Children Who Struggle to Successfully Read, Write and Spell (K-6)	Online Seminar	4/1/22	\$1,295 to be paid for out of the ESEA Title IIA grant funds
Kerstin Martinka, Ashley Van Haste, Lisa Sprofera, Deb Simmons	Teachers on the Farm	Rutgers EcoComplex 1200 Florence Columbus Road Bordentown, NJ 08505	4/28/22	154.6 miles @ \$0.35 = \$54.11
Nancy Kaiser & Patti Hannemann	CDK Personnel End of Year Training	Hawk Pointe 4 Clubhouse Drive Washington, NJ 07882	4/28/22	No Cost
Linda DeGraw	CDK Accounting End of Year Training	Hawk Pointe 4 Clubhouse Drive Washington, NJ 07882	4/29/22	\$50
Karen Constantino	CDK Accounting & Personnel End of Year Training	Hawk Pointe 4 Clubhouse Drive Washington, NJ 07882	5/3/22	\$50
Beth Voris, Christie Farber, Jennifer Cenatiempo, Lori Homentosky, Kristen Grzymko	Creating Democratic Classrooms: Engaging in Courageous Conversations	Virtual	3/16/22 3/29/22	No Cost

Motion..... Second.....
/Roll Call/

3. Motion to approve the following professional development requests retroactively:

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Dave Miller	Monthly Meetings of the NJ Buildings & Grounds Association	Holiday Inn Budd Lake 1000 International Drive Budd Lake, NJ 07828	2/15/22	\$0 to the BOE
Dave Miller	Required (IPM) Training to obtain CEU's for his CEFM Certification	Bergen County Fire/Law Academy	2/18/22	\$0 to the BOE

Beth Voris, Christie Farber, Jennifer Cenatiempo, Lori Homentosky, Kristen Grzymko	Creating Democratic Classrooms: Engaging in Courageous Conversations	Virtual	3/1/22	No Cost
Jennifer Cenatiempo	Women's Leadership Conference	The Palace at Somerset Park, NJ	10/1/21	\$219

Motion..... Second.....
/Roll Call/

4. Motion to approve the following field trips:

<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
4th	High Point Monument State Park	High Point State Park 1480 NJ-23 Sussex, NJ	6/7/22	\$0 Cost to BOE
4th	Waterloo Village	Waterloo Village Waterloo Road Stanhope, NJ	5/26/22	\$0 Cost to BOE
1st	Sussex County Fair Grounds	Sussex County Fairgrounds 37 Plains Road Augusta, NJ	4/26/22	Transportation: \$295 \$125 to be paid by PTA
1st	Turtle Back Zoo	Turtle Back Zoo 560 Northfield Ave West Orange, NJ	5/27/22	\$0 Cost to the BOE Transportation: \$440 \$375 to be paid by PTA \$10.73 (one student)
8th STEM	Solar Sprints	Lakeside Middle School Herschfield Park 316 Lakeside Avenue Pompton Plains, NJ	5/20/22	Green Ambassador Program, Transportation to be covered by BOE
8th	Tri-District Field Day	Memory Park 111 Moran St Newton, NJ	6/2/22	Green Ambassador Program, Transportation to be covered by BOE
2nd	Sussex County Fairgrounds - Plant	Sussex County Fairgrounds	5/5/22	\$182 admission plus Transportation:\$290

	Program to enhance their science unit	37 Plains Road Agusta, NJ		
2nd	Newton High School 2nd Grade Day (FFA)	Newton High School Ryerson Ave Newton, NJ	4/27/22	Green Ambassador Program, Transportation to be covered by BOE

Motion..... Second.....
/Roll Call/

5. Motion to approve the following “Activities Monitors” at a rate of \$40 per event, as stated in the current contract:

Elizabeth Dunbar	Beth Voris
Jessica Zur	Marybeth Stiles
Sarah Pittenger	Brianna Colianni
Ashley Van Haste	Kimberly Ervey
Suzanne Buckmaster-Miller	Kim Scudieri
Susan Stobie	Jessica Giller
Alyssa Murphy	Justin Wynne
Deb Ronsini	Diana Minervini
Michael Scott	Kelli McKeown
Lori Homentosky	Alison Weatherwalks
Kristen Waters	Kristen Grzymko
Jennifer Romano	Carrie Petracca
Catherine Nowaczek	

Motion..... Second.....
/Roll Call/

6. Motion to approve the calendar for the 2022/2023 school year as attached.

Motion..... Second.....

/Roll Call/

B. FINANCE - Mr. Scott Guzzo, Chairperson

February 2022 Financial Reports (attachment)

- 1. Motion to approve the General Fund bills list for February 17, 2022 through March 16, 2022 for a total of \$1,305,846.54 (attachment)

Motion..... Second.....
 /Roll Call/

- 2. Motion to accept the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of February 28, 2022, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Motion..... Second.....
 /Roll Call/

- 3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of February 28, 2022 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....
 /Roll Call/

- 4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of February, 2022.

Motion..... Second.....
 /Roll Call/

- 5. Motion to approve transfers for February, 2022.

Motion..... Second.....
/Roll Call/

- 6. Motion to approve the disbursements for March 2022 from the Student Activities Account in the amount of \$10,382.70 and the Business Office Petty Cash Account in the amount of \$ 0.00. **(attachment)**

Motion..... Second.....
/Roll Call/

- 7. Motion to approve transfers in cash student fundraising account from sibling accounts from the 19/20 school year as noted:

\$1107.41 to class of 2026

\$1032.85 to class of 2027

\$372.10 to class of 2028

Motion..... Second.....
/Roll Call/

- 8. Motion to approve the deposit of \$5,300 (non-refundable if canceled within 6 weeks of the trip date; 20% refundable if canceled more than 6 weeks prior to the trip date), to Rocking Horse Ranch for the 8th Grade Class Trip. Funds are to be paid out of student activities, and no cost to the BOE.

Motion..... Second.....
/Roll Call/

- 9. Motion to join the Consortium to Support Homeless Students and receive \$801 from the American Rescue Plan Act Elementary and Secondary School Emergency Relief (ARP ESSER) Homeless Children and Youth (ARP-HCY) Funding. (Note that we must join the consortium to receive these funds.)

Motion..... Second.....
/Roll Call/

10. Motion to approve transfer in cash student fundraising account from siblings accounts from the 20/21 school year as noted:

\$ 36.00 to class of 2026

\$ 788.75 to class of 2027

\$ 813.00 to class of 2028

\$ 188.90 to class of 2029

\$ 12.50 to class of 2032

Motion..... Second.....

/Roll Call/

11. Motion to approve the following participants for the Orton Gillingham Training from 6/20/22 through 6/24/22 that was approved at the February 16, 2022 BOE meeting:

Jessica Zur	Sarah Pittenger	Lisa Sprofera	Kelly McKeown	Amanda DiSanti
Erin Moles	Dara Seminara	Sandy Francoisi	Carrie Petracca	Catherine Nowaczyk
Alyssa Murphy	Brianna Colianni	Karen Smith	Laura Haugk	Lori Hometosky
Kim Every	Marlene Sobczak	Debbie Simmons	Ashley Van Haste	Christie Farber
Amy Cole	Kristen Waters	Jolaine Moreland	Jennifer Daly	Kathy Wolfe
Kerstin Martinka	Denise Schumann		Cori Harrington*	

* Cori Harrington to help with day 1 and possibly day 2 with technology - not receiving training *

C. OPERATIONS - Mr. Rob Strasser, Chairperson

1. Motion to document the Spring School Bus Evacuation Drills for the 2021-2022 school year that will be conducted from March 21, 2022 to March 25, 2022. All evacuations will be held in the Green Hills School rear parking lot at 7:55 AM, and are conducted by each bus driver and assistant to the principal designee Mr. Mirena with additional staff members present. The drills will be conducted as follows:

March 21, 2022	Route 8 & Route 11
March 22, 2022	Route 7 & Route 14
March 23, 2022	Route 12 & Route 18
March 24, 2022	Route 9 & Route 10
March 25, 2022	Route 13 & Route 17

Motion..... Second.....
/Roll Call/

D. PERSONNEL - Mrs. Ann Marie Cooke, Chairperson

1. Motion to accept, with regret, the resignation of paraprofessional, Brittani DeVore effective March 25, 2022.

Motion..... Second.....
/Roll Call/

2. Motion to accept, with regret, the resignation of Full Time Night Custodian, Timothy R. Fitzpatrick, effective March 18, 2022.

Motion..... Second.....
/Roll Call/

3. Motion to approve paraprofessional Ana Velez to use her substitute certification to work beyond her contracted hours up to a maximum of 27.5 hours per week, filling in for substitutes, as needed, at the substitute rate of \$16 per hour.

Motion..... Second.....
/Roll Call/

4. Motion to approve up to 50 hours of contact tracing for the 2021/2022 school year for Kerry Burneyko at her hourly rate of \$48.87. This motion does not constitute a precedent setting action by the Board of Education.

Motion..... Second.....
/Roll Call/

5. Motion to accept the resignation of Erion Adams, paraprofessional, effective March 25, 2022.

Motion..... Second.....
/Roll Call/

6. Motion to approve Erion Adams as a substitute teacher effective March 26, 2022 through June 30, 2022.

Motion..... Second.....
/Roll Call/

E. POLICY - Ms. Kristin Post, Chairperson

1. Motion to approve the following policies for a second reading and approval:

P 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)

P 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)

P 2622 Student Assessment (M) (Revised)

P 3233 Political Activities (Revised) P 5541 Anti-Hazing (M) (New)

P 7540 Joint Use of Facilities (Revised)

P 8465 Bias Crimes and Bias-Related Acts (M) (Revised)

P 9560 Administration of School Surveys (M) (Revised)

Motion..... Second.....
/Roll Call/

F. NEGOTIATIONS - Mrs. Ann Marie Cooke, Chairperson

- 1. Update as applicable

XII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

XIII. CLOSED MEETING

Closed Meeting Motion was read by _____ at _____ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing _____

Motion..... Second.....

Roll Call/

XIV. RECONVENE

Motion to reconvene into public session at _____ pm.

Motion..... Second.....
/Roll Call/

XV. ADJOURNMENT

Motion that the Board of Education shall adjourn at _____ pm.

Motion..... Second.....
/Roll Call/